



Municipality of West Elgin

Minutes

Haven's Lake Road Committee

September 23, 2020, 8:30 a.m.

West Elgin Fire Hall, Station 1 Training Room
22413 Hoskins Line

Present: Remi Begin
Julie Newman
Richard Leatham
Taraesa Tellier

Staff Present: Jana Nethercott
Magda Badura
Lee Gosnell

1. Call to Order

Chair Richard Leatham called the meeting to order at 8:30 a.m.

2. Adoption of Agenda

Resolution No. 2019-

Moved: Remi Begin

Seconded: Julie Newman

That Haven' Lake Road Committee hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. New Business

4.1 Location of Fish Cleaning Station

Chair Richard Leatham stated that the Fish Cleaning Station has been delivered and is currently housed in the Public Works Yard.

CAO/Treasurer Magda Badura stated that we have 30 days to pay for it and she is watching the exchange rate to try to get the best exchange. The cost was \$34,000 USD, plus HST of \$2,237.54, plus a brokerage fee of \$154.00 plus freight charges. We do not currently have the freight charges as the company has agreed to pay 50% of these and we anticipate them to be approximately \$600.

Lee Gosnell, Manager of Operations and Community Services stated that the location that was looked at with the representatives from the Lower Thames Valley Conservation Authority may not be the best location due to water table issues as the holding tank will need to be buried and weeping tiles installed. Mr. Gosnell is suggesting on the east side on the grass area behind the washrooms. The fish cleaning station can sit on one end of the holding tank, with the pump out access at the other end. An on site meeting in the spring will be held to walk the location so everyone on the committee can visualize.

4.2 2020 Work to be done

Holding Tank:

Mr. Gosnell suggests that purchasing a 3,000-gallon tank is the better option for the price. Current quote is for tank \$1,800 including delivery. Staff are to investigate the weight of the fish cleaning station as the lid of the holding tank may need to be heavier to handle the weight.

Shelter:

Port Glasgow Yacht Club is going to build and donate a shelter for the fish cleaning station. CAO/Treasurer Magda Badura stated that the fish cleaning station will be a municipal asset therefore the locking and unlocking of the station and maintenance will be up to the Parks and Recreation Department of the Municipality.

Remi Begin is to inquire if the Yacht Club is planning on installing a fence around the shelter.

Committee has designated Manager of Operations and Community Services Lee Gosnell to manage this project. Mr. Gosnell will apply for any permits, order the tank, prepare site for tank installation, oversee the installation and install cement pad.

Committee is aiming for a May 15, 2021 opening of the fish cleaning station, weather permitting.

5. Adjournment

Resolution No. 2019-

Moved: Taraesa Tellier

Seconded: Julie Newman

That Haven's Lake Road Committee hereby adjourns at 9:15 a.m.

Carried

Richard Leatham, Chair

Jana Nethercott, Clerk