



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2021-03-25

Subject: Dutton Child Care – Summer Camp

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council provide direction to staff regarding Dutton Child Care's request for use of the Rodney Recreation Centre and West Elgin Pool during July and August 2021.

Purpose:

The purpose of this report is to provide Council with information as they consider the written request from Dutton Child Care regarding a summer day camp in West Elgin.

Background:

Staff received a letter on March 5 from Dutton Child Care Centre in which they asked about the possible use of the Rodney Recreation Centre. They are proposing to run a summer day camp program from July 5 to August 27 (6:45am to 6pm) and listed 3 possible scenarios. This programming used to be run by the Municipality of West Elgin, but operations were transferred to the Dutton Child Care Centre in 2018. Summer camp continued in 2018 and 2019 but was unfortunately cancelled in 2020 due to COVID-19 restrictions. The staff at Dutton Child Care have come up with a plan to offer this programming in 2021 and are now looking to West Elgin Council for use of the required facilities.

User groups at the Rodney Recreation Centre typically take the summer months off, therefore making the building available for this summer day camp. Staff spoke with the Tiny Tots/Early On program coordinator to determine if this day camp program would conflict with their schedule as it may not be possible to have both groups in the Rec Centre at once. Tiny Tots will be done in late June and will not be starting again until September (if they cannot move to Aldborough School). The Early On program runs outdoors during the summer months and therefore will not be impacted by the day camp. The main hall will still be available for functions during the evening hours as day camp will be wrapped up by 6pm.

Financial Implications:

Staff met with Program Supervisors from Dutton Child Care and discussed operational requirements. Though those discussions, it was determined that previous arrangements in 2018/2019 did not include any fee for the use of either the Recreation Centre or swimming pool. Staff feel this could be problematic as Council has already dealt with a similar request from the

Tiny Tots program. As with the current Tiny Tots program, additional cleaning of the facility will be required. Staff may have to schedule this cleaning outside of normal operating hours based on direction from Public Health and the Ministry responsible for child care. This was discussed with Dutton Child Care and they understand there may be a fee required moving forward. It was left that staff would discuss this with Council and report back to Dutton Child Care with options.

To give Council an idea of cost, staff have calculated the rental fees for this summer program if the full rental fees were applied.

West Elgin Recreation Centre – Full Building Full Day	\$425.00 /day
July 5 – Aug 27 = 39 days	Total \$16,575.00

West Elgin Pool – Hourly Rental Rate	\$65.00 /hour
Based on two – 2-hour rentals/week = 32 hours	Total \$2080.00

While staff are certainly not suggesting that Dutton Child Care be charged full rates, you can see what exclusive use of the rec center and dedicated pool times would cost for the period requested. If Council chooses to support this program, registration will begin immediately, and preliminary numbers should be ready in 3 – 4 weeks.

In closing, the schedule requested for the summer day camp can be accommodated and staff feel this is an on-going program that benefits the community.

Report Approval Details

Document Title:	Dutton Child Care - Summer Camp - 2021-10-Operations Community Services.docx
Attachments:	- letter to west elgin council for summer camp 2021.docx
Final Approval Date:	Mar 23, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott