



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2021-05-13

Subject: April 2021 – Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on municipal operations during the month of April.

Background:

Public Works

- There was one winter event last month, when Mother Nature sent 6" of wet snow our way on April 21. Plows were put back on the trucks in preparation and winter operations began at 4am.
- The balance of winter equipment was removed, cleaned, inspected and stored away after the snow event. The salt cross conveyor on one truck was found to be in poor shape due to age. This was taken off the unit, rebuilt by staff and reinstalled to be ready for next winter season.
- Spring like weather early in the month allowed the tractors and drags cover most of the gravel roads in West Elgin. Small spots of spring breakup were detected due to the speed with which the frost came out, but all in all the roads remained in excellent condition.
- Gravel shoulder along all county roads were graded.
- Sweeping and patching operations took place on all hard top roads.
- Mobil Sweep cleaned winter sand and debris from all the curb and gutter in Rodney, West Lorne and the outlying areas.
- Staff installed a new drain at the dead end of Carroll Line to eliminate a water issue caused by the municipality's auto flusher.
- Public Works provided excavation work for the utilities department and Gerber Electric for streetlight repairs.
- Crews placed cover material at the landfill and stripped topsoil at Kearns pit in preparation for screening of B gravel.

Utilities

- Locate requests ramped up in April with the spring like weather. Considerable time was spent on marking water and sewer infrastructure for the reconstruction of Furnival Road.

- Staff were called to a water break on Marsh Line and made temporary arrangements until repairs (which required extensive excavation) could be completed the following day.
- Sewer repairs were completed at a home on Furnival Road. A missing cleanout cap had allowed roots to infiltrate the sewer lateral, thus causing a blockage.
- Utilities staff assisted with drain installation on the dead end of Carrol Line.
- Staff completed plumbing repairs at the PGTP in advance of water being turned on for the season and also attended multiple properties where the water is turned on/off on a seasonal basis.

Parks and Recreation

- The first part of April was spent removing the ice surface in the arena and completing a thorough cleaning in preparation for the summer season.
- Once work in the arena was complete, staff turned their attention to picking litter/debris in the parks on nice days and preparing mowing equipment on rainy days.
- Inspection of park areas identified a beech tree in Miller park which was spilt and required removal. The tree was taken down and cleaned up immediately upon detection.
- The PGTP supervisor started back to work on April 6 and began preparing the park for opening on May 1. Current provincial regulations do allow campers who have a seasonal site with water, sewer and hydro to live in their trailer. Transient camping and visitors to the park are currently prohibited.
- The sewer contractor chosen to complete septic system repairs within the PGTP also started work on April 6. While many deficiencies were immediately identified, repairs have been going well and the majority of work should be completed by May 14.
- The most recent hire within our parks and recreation department came to West Elgin with experience in operating these types of wastewater systems. With some initial direction from the current contractor, inspection and routine maintenance of the PGTP and marina systems will be completed by this staff member moving forward.

Report Approval Details

Document Title:	April 2021 - Monthly Report - 2021-15-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott