



# Municipality of West Elgin

## Minutes

### Council Meeting

May 27, 2021, 9:00 a.m.

Electronic Participation Meeting via Zoom

**Present:** Mayor D. McPhail  
Deputy Mayor R. Leatham  
Councillor T. Tellier  
Councillor A. Cammaert  
Councillor B. Rowe

**Staff Present:** M. Badura, CAO/ Treasurer  
J. Nethercott, Clerk  
L. Gosnell, Manager of Operations & Community Services  
Bryan Pearce, Planner

**Also Present:** Marsha Kalita, West Lorne Optimist Club  
S. Smith, OCWA

**Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.**

**1. Call to Order**

Mayor Duncan McPhail called the meeting to order at 9:10 a.m.

**3. Closed Session**

**Resolution No. 2021- 163**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:11 a.m. under Section 239 (2)(c & f) of the *Municipal Act*,

2001 consideration will be given to advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**4. Report from Closed Session**

Mayor McPhail reported out at 9:34 a.m., that direction was provided to staff regarding advice that is subject to solicitor-client privilege.

**2. Adoption of Agenda**

**Resolution No. 2021- 164**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**6. Delegations**

**6.1 West Lorne Optimists /WECHC - Mural on Skate Park**

Mayor welcomed Mrs. Kalita. Mrs. Kalita stated that the West Lorne Optimist are partnering with the West Elgin Community Health Centre on an initiative to get youth involved and paint murals on the skate parks in Rodney and West Lorne. She is requesting permission from Council to have murals painted at these sites.

Staff presented the idea of stand alone or free standing murals as an art walk idea and Mrs. Kalita stated they are in the early stages and have very little funding. Council reported they would be willing to consider an application for funding towards these, if that is the route that they wish to take.

Council stated that they are willing to move forward with the idea of the murals on the skate parks and will support this initiative.

**7. Adoption of Minutes**

**Resolution No. 2021- 165**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That the Minutes of the Council meeting on May 13, 2021 be adopted as circulated and printed.

**8. Business Arising from Minutes**

None

**9. Staff Reports**

**9.1 Water**

**9.1.1 S. Smith, OCWA - 2021 First Quarter Report**

**Resolution No. 2021- 166**

**Moved: Councillor Cammaert**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Elgin Distribution System 2021 First Quarter Report for information purposes.

**Carried**

**9.2 Wastewater**

**9.2.1 S. Smith, OCWA - West Lorne Wastewater Treatment Plant - 2020 Annual Report**

**Resolution No. 2021- 167**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant 2020 Annual Report for information purposes.

**Carried**

**9.2.2 S. Smith, OCWA - West Lorne Wastewater Treatment Plant 2021 First Quarter Report**

**Resolution No. 2021- 168**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant 2021 First Quarter Operations Report for information purposes.

**Carried**

**9.2.3 S. Smith OCWA, Rodney Wastewater Treatment Plant - 2020 Annual Report**

**Resolution No. 2021- 169**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant 2020 Annual Report for information purposes.

**Carried**

**9.2.4 S. Smith, OCWA - Rodney Wastewater Treatment Plant 2021 First Quarter Report**

**Resolution No. 2021- 170**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant 2021 First Quarter Operations Report for information purposes.

**Carried**

Council recessed at 11:00 a.m. and reconvened at 11:14 a.m.

**9.3 Operations & Community Services**

**9.3.1 L. Gosnell, Manager of Operations & Community Services - Electronic Sign Placement**

**Resolution No. 2021- 171**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services re: Electronic Sign Placement in Rodney and West Lorne; and

That West Elgin Council hereby selects to place electronic signs at the former railway crossing on Furnival Road in the Village of Rodney and at the former railway crossing on Graham Road in the Village of West Lorne; and

That staff be directed to enter into negotiations for the placement of these signs in conjunction with the North Frontenac buildings and infrastructure.

**Carried**

**9.3.2 L. Gosnell, Manager of Operations & Community Services - West Elgin Community Pool Update**

**Resolution No. 2021- 172**

**Moved: Councillor Tellier**

**Seconded: Councillor Rowe**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services regarding summer programming at the pool; and

That Council allow senior staff to adjust summer programming to meet operational needs and COVID restrictions, so long as net operating costs do not exceed the budgeted amount of \$61,903.20

**Carried**

Councillor Rowe exited the meeting at 11:33 a.m.

**9.4 Planning**

**9.4.1 B. Pearce, Planner - Site Plan Control Area By-law – Recommendation Report (Planning Report 2021-18)**

**Resolution No. 2021- 173**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding Site Plan Control Area By-law – Recommendation Report (Planning Report 2021-18);and

That West Elgin Council consider the By-law as presented in the by-law portion of the agenda.

**Carried**

## **9.5 Clerk's**

### **9.5.1 J. Nethercott, Clerk - Voting Method Survey**

**Resolution No. 2021- 174**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Voting Method Survey; and

That West Elgin Council direct staff to proceed with the survey Option 2.

**Carried**

### **9.5.2 J. Nethercott, Clerk - Residential/Backyard Chickens**

**Resolution No. 2021- 175**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from J. Nethercott, Clerk and Bill Tedford, By-Law Enforcement Officer re: Residential/Backyard Chickens; and

That West Elgin Council hereby direct staff that consideration of residential/backyard chickens be undertaken as part of the review of the Comprehensive Zoning By-law.

**Carried**

## **9.6 Finance/Administration**

**9.6.1 M. Badura, CAO/Treasurer - Declare Surplus – 131 Main Street, West Lorne**

**Resolution No. 2021- 176**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Declare Surplus – 131 Main Street, West Lorne; and

That West Elgin Council hereby declares the lands legally known as Part of Lots 1 & 2, Block D Plan 100 designated as Part 4, Plan 11R-9334, Municipally known as 131 Main Street, West Lorne as surplus to the needs of the municipality; and

That West Elgin Council hereby authorizes the disposition of the land without an appraisal as it is in the best interest of the municipality; and, lastly

That West Elgin Council hereby offers the land for sale through posting a sign on the property, advertisement in the local paper and public auction on GovDeals.

**Carried**

**9.6.2 M. Badura, CAO/Treasurer - Water Distribution System Modeling Study**

**Resolution No. 2021- 177**

**Moved: Councillor Cammaert**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Water Distribution System Modelling Study and

That West Elgin Council hereby approves transfer from Ontario Invests – Improve Service Delivery & Efficiency Grant in the amount of \$30,000 for the purpose of obtaining water distribution system modeling study.

**Carried**

## **10. Committee and Board Report**

### **10.1 Councillor Reports from Committees**

#### **10.1.1 Update on PGTP Dancehall Celebration**

Clerk reported that the Port Glasgow Dance Hall Celebration has been postponed until 2022 when hopefully an in-person event can take place.

#### **10.1.2 Housing Coalition Minutes - April 26, 2021**

## **11. Accounts**

### **Resolution No. 2021- 178**

**Moved: Councillor Cammaert**

**Seconded: Deputy Mayor Leatham**

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5A amounting to \$ 398,345.13 in settlement of General, Road, Water and Arena Accounts including EFT#3901-3945, online Payments# 685-694, cheque# 25709-25711 and Payroll PP10.

**Carried**

## **12. Council Inquires/Announcements**

### **12.1 Notice of Motion**

#### **12.1.1 M. Badura, CAO/Treasurer - Reconsideration of Method of Disposal – Gilbert Street Lands**

**Resolution No. 2021- 179**

**Moved: Councillor Cammaert**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Reconsideration of Method of Disposal for the lands on Gilbert Street; and

That West Elgin Council reconsider its decision on February 25, 2021 to dispose of the property through posting of a sign and call for proposals.

**Carried**

**Resolution No. 2021- 180**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That West Elgin Council hereby offers the land legally described as Plan 75 Lot 318 on Gilbert Street West Lorne for sale through posting of a sign, advertisement in local paper and public auction

**Carried**

**12.2 Statements/Inquires by Councillors**

**12.3 Matters of Urgency**

**13. Correspondence**

**13.1 Minister for Seniors and Accessibility - Senior of the Year**

**13.2 County of Elgin - Notice of No Appeals - Severance E16-21, E17-21, E18-21 & E19-21**

**13.3 County of Elgin - Notice of Decision Approval of Draft Plan of Subdivision- Seaside**

**14. By-Laws**

**14.1 By-Law 2021-35 - Amending Clothing/Footwear Allowance Policy**

Council requested staff update the policy with more description and bring this by-law back to the next meeting.

**14.2 By-law 2021-36 - Site Plan Area Control By-law**

**Resolution No. 2021- 181**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That By-law 2021-36 being a By-Law to designate the Municipality of West Elgin as a Site Plan Control Area pursuant to Section 41 of the Planning Act R.S.O. 1990, as amended, be read a first, second and third and final time.

**Carried**

**14.3 By-Law 2021-37 - Elgin Group Police Services Amending Agreement**

**Resolution No. 2021- 182**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That By-law 2021-37 being a By-law to Authorize the Execution of an Amending Agreement between Her Majesty the Queen in Right of Ontario as represented by the Solicitor General and The Corporation of the Municipality of West Elgin for the Provision of Police Services for the Elgin Group Municipalities, be read a first, second and third and final time.

**Carried**

**15. Confirming By-Law**

**Resolution No. 2021- 183**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That By-law 2021-38 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on May 27, 2021, be read a first, second and third and final time.

**Carried**

**16. Adjournment**

**Resolution No. 2021- 184**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That the Council of the Municipality of West Elgin hereby adjourn at 12:37 p.m. to meet again at 9:30 a.m. on June 10, 2021 or at the call of the Chair.

**Carried**

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Duncan McPhail, Mayor

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Jana Nethercott, Clerk