



STEERING COMMITTEE AGENDA

Date: June 15th, @ 2:00 p.m. via Zoom (see details below)

Facilitator: Diane Arsenijevic/Barry Fellingner
Knight

Recorder: Recorded through Zoom – Scribed by Sara

Regrets: Donna Mylrea

Present: Kelsey McConnell, Taraesa Tellier, Suzanne Robinson, David James, Andy Kroeker, Stephanie Skelding, Danielle Neilson, Trish Corniel, Ken Brooks

	Item Description	Action		
			Who	Due Date
1.	Welcome and Introductions (5)	Suzanne R	Diane	
2.	Additions to the Agenda (5)	No additions	Diane	
3.	Approval of Minutes (5)	Motioned	All	

4.	Updates a) Short Term Emergency Shelter Task Team (15) b) Mid to Long-term Task Team(15) c) Housing and Homelessness Action Group (15)	<p>a) The team is still working together to identify how they can meet the needs of the community. The team spent some time looking at a Host Homes Model, ultimately passing this information on to the Mid-Long Term Task Team. Kelsey is looking at costs for a trailer as temporary accommodations; Danielle suggested exploring previous plans from London-Middlesex (W.I.S.H). The plan is to put some proposals on paper and present them to the municipality. Dutton Council Meetings: July 14th at 5pm, August 18th at 5pm and September 8th and 22nd.</p> <p>b) Mid-Long Term Task Team met today and had meetings with both Indwell and Tim Welch Consulting. Indwell seemed interested in establishing support in rural communities if conditions were met by community partners- they put emphasis on partnering with community agencies for supportive housing as they are reluctant to establish housing with no community support. Indwell encouraged the task team to look at St Thomas as a whole as it was not just the 15 micro units being established. Indwell shared that they would feel stretched to take on any new projects at this time, however in the year ahead there would be room for them to have conversations with the Coalition about development in West Elgin/Dutton Dunwich. Tim Welch presented their plan for data collection, requesting additional involvement from the municipalities for an action plan. TWC requested a list of contacts, stakeholders and organizations that they should be connecting with to collect data for their study. West Elgin is going forward with an update on their Official Plan, and the task team has intentions on being involved in providing input.</p> <p>c) 30% of folks waiting for housing are from out of Elgin County. PITC Count- targeting September 29th. The Action Group is meeting June 16th and re envision how the group is going to operate in the community.</p>	a)Kelsey/Sara b)David c) Danielle	
5.	New Business	*Adopted TOR – Moved by David James, Seconded by Kelsey McConnell	a) Diane/Barry	

	a) Draft Terms of Reference (15)			
6.	Funding a) Financial Report (5) b) Fundraising/Grants Task Team (5)	a) Will be available for the next meeting. b) Stephanie is unable to do the bulk of the work independently. Danielle advised that Tim Welch will be including his recommendations for grant and funding sources in his report.	a) Diane b)Diane/Stephanie	
7.	Publicity a) Western Community Engaged Learning – Marketing Strategy Team (5) b)Press Release	a) Diane sent out the Community Engaged Learning Students Marketing Strategy for the team to review. This is a presentation that we can tailor to the audience. What do we want to communicate to the community and municipalities? Danielle provided information to the consultant including the lack of awareness in rural communities. b) Potentially providing information to community members for Tim Welch Consulting (why there is a great need for this and what we expect to come out of the needs assessment) and RHSN as a resource. Ken, Danielle and Kelsey are going to work on a presentation for community members and municipal councillors.	a)Barry	
8.	Other Business (10) a) Homelessness Counts Research	a) Lawson Research Institute along with The Alliance did a presentation sharing information that they are interested in collecting data in rural communities that lack systems (Coordinated Access, Systems Matching, HIFIS, By-Names List). Diane reached out after to see if they were interested in collecting data in West Elgin.	a)Diane/Barry	
9.	Next Meeting Date	*Diane to send Doodle Poll		