

Four Counties Transportation Services Committee

Minutes

June 28, 2021, 8:30 a.m.

Electronic Participation Meeting via Zoom

Present: Bonnie Rowe, Chair
Marigay Wilkins, SWM
Ian Carruthers, SWM
Shelley Vergeer, WECHC
Linda Dunn, Adult Day Program
Duncan McPhail, West Elgin
Ron Challis, Newbury

Regrets: John Wright, Chatham-Kent
Ann-Marie Millson, Chatham-Kent

Staff Present: Magda Badura, CAO/Treasurer
Jana Nethercott, Clerk

1. Call to Order

Chair Bonnie Rowe called the meeting to order at 8:31 a.m.

2. Adoption of Agenda

Moved: Marigay Wilkins
Seconded: Ian Carruthers

That the Four Counties Transportation Services Committee adopt the agenda as presented.

Carried

4. Minutes

Moved: Duncan McPhail
Seconded: Shelley Vergeer

That Four Counties Transportation Services Committee hereby approve the Minutes of March 15, 2021 as printed and circulated.

Carried

5. Financial Information

Moved: Linda Dunn
Seconded: Ian Carruthers

That Four Counties Transportation Committee hereby receives the Financials as of May 31, 2021, as presented.

Carried

6. Business Arising from Minutes

6.1 Update on Agreement

Jana provided an update that she had spoken to Amy Dale, lawyer reviewing the agreement and she apologizes for the delay. Jana and Ms. Dale will be meeting in early July to review agreement.

7. New Business

7.1 New Bus Purchase

Magda Badura presented a PowerPoint with options for a new bus purchase. Ms. Badura stated the committee has time as the grant money is valid until 2029.

Linda Dunn stated that when running at full capacity, Four Counties Adult Day Program has 15 clients, 4 of whom come from the Villa and the other 11 from the community. The smaller capacity bus that was presented does pose a concern for this.

Duncan McPhail stated that the concern is that we need a driver and one with a B license and availability for the Adult Day Program times has not been found in almost a year of advertising. There is the possibility of using the Four Counties Transit Vehicle for clients that need assisted

transportation and use volunteer drivers to provide transportation for others to Adult Day Program.

Shelley Vergeer stated that the van that the West Elgin Community Health Centre has can be maintained at local mechanic shops, with the exception of the lift, which needs to be repaired in London. The current Four Counties Bus must go to Brantford for maintenance and therefore is out of service when there is a mechanical issue.

Committee to set up times to tour the WECHC van to get a look at how it operates.

Moved: Marigay Wilkins

Seconded: Ian Carruthers

That Four Counties Transportation Services Committee hereby receives the presentation on Options for a New Bus Purchase from Magda Badura, for information purposes.

Carried

8. Adjournment

Moved: Shelley Vergeer

Seconded: Ian Carruthers

That the Four Counties Transportation Services Committee hereby adjourn at 9:16 a.m. to meet again at 8:30 a.m. on September 20, 2021 or at the call of the chair.

Carried

Bonnie Rowe, Chair

Jana Nethercott, Clerk