



Municipality of West Elgin

Minutes

Council Meeting

September 9, 2021, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

**Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe**

Staff Present:

**M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
Jeff McArthur, Fire Chief
Bryan Pearce, Planner**

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:08 a.m.

2. Adoption of Agenda

Resolution No. 2021- 280

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Closed Session

Resolution No. 2021- 281

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:09 a.m. under Section 239(2) (b & c) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee and a proposed or pending acquisition or disposition of land by the municipality of local board.

Carried

4. Report from Closed Session

Resolution No. 2021- 282

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council gave consideration and provided direction to staff on matters pertaining to an identifiable individual and a proposed or pending acquisition or disposition of land.

Carried

5. Disclosure of Pecuniary Interest

No disclosures

6. Adoption of Minutes

Resolution No. 2021- 283
Moved: Deputy Mayor Leatham
Seconded: Councillor Rowe

That the Minutes of the Council meeting on August 19, 2021 be adopted as circulated and printed.

Carried

7. Business Arising from Minutes

None.

8. Staff Reports

8.3 Planning

**8.3.1 Bryan Pearce, Planner - Severance Application E67-21 –
Comments to County of Elgin (Planning Report 2021-26)**

Resolution No. 2021- 284
Moved: Councillor Tellier
Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Bryan Pearce regarding the severance application, File E67-21 – Comments to County of Elgin (Planning Report 2021-26);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E67-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

Carried

**8.3.2 B. Pearce, Planner - Severance Application E68-21 –
Comments to County of Elgin (Planning Report 2021-27)**

Resolution No. 2021- 285
Moved: Deputy Mayor Leatham
Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Bryan Pearce regarding the severance application, File E68-21 – Comments to County of Elgin (Planning Report 2021-27);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E68-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

Carried

8.1 Fire

8.1.1 J. McArthur, Fire Chief - Monthly Report – August 2021

Resolution No. 2021- 286
Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: August Monthly Fire Report for information purposes.

Carried

8.2 Operations & Community Services

8.2.1 L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – August 2021

Resolution No. 2021- 287
Moved: Councillor Cammaert
Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Carried

8.4 Clerk's

8.4.1 J. Nethercott, Clerk - Amendment to Fire Training Officer/CEMC Agreement

Resolution No. 2021- 288

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Amendment to Fire Training Officer/CEMC Agreement with County of Elgin; and

That the proposed by-law approving the amending agreement be approved in the by-law portion of the Agenda; and

That the Mayor and Clerk be authorized to execute the above-mentioned agreement and any additional documents, if required, to give effect to the agreement.

Carried

8.5 Finance/Administration

8.5.1 M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update for August 2021

Resolution No. 2021- 289

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk and Magda Badura CAO/Treasurer re: Administration Monthly Report for August 2021 for information purposes

Carried

8.5.2 M. Badura, CAO/Treasurer - National Day for Truth and Reconciliation Observance

Councillor Rowe inquired about the possibility of providing a donation towards a local friendship centre and asked that staff look into this.

Resolution No. 2021- 290

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: National Day for Truth and Reconciliation Observance; and

That West Elgin Council hereby direct staff to fly the “Every Child Matters” Flag on the Municipal Flag Poles, where able on September 30th and for 3 days after the National holiday annually in acknowledgment of National Day for Truth and Reconciliation; and

That an acknowledgement ceremony take place at 10 am on Thursday September 30, 2021 at the West Elgin Community Centre, West Lorne and that all available staff attend this ceremony.

Carried

8.5.3 M. Badura, CAO/Treasurer - Municipal Office Renovations Award Tender

Resolution No. 2021- 291

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Municipal Office Renovations; and

That West Elgin Council hereby awards to the contract for the Municipal Office Renovations to Elgin Contracting and Restoration Ltd. for a total of \$526,000.00 plus applicable taxes; and

That West Elgin Council hereby authorizes the Mayor and CAO/Treasurer to execute any contracts and documents with regards to this project; and

That West Elgin Council hereby redirect funds from the 2021 Operating Budget to cover the shortfall.

Carried

Council recessed at 11:28 a.m. and reconvened at 11:37 a.m.

9. Committee and Board Report

9.1 Councillor Reports from Committees

Councillor Tellier reported that the Rodney Aldborough Agricultural Society will be hosting a parade on Saturday September 18, 2021 starting at 11 am.

Mayor McPhail reported that the West Elgin Community Centre Board of Management met on September 8, 2021 to go over the requirements under the vaccine passport system recently announced by the Province of Ontario. At this point with no regulations the common interpretation across Elgin County and surrounding areas is that the building owner is responsible for checking all persons 12 or older for proof of vaccination as of September 22, 2021.

10. Councillor Announcements/Inquires

10.1 Notice of Motion

None.

10.2 Councillor Announcements

None.

10.3 Matters of Urgency

None.

11. Accounts

Resolution No. 2021- 292

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #9 amounting to \$ 768,546.27 in settlement of General, Road, Water and Arena Accounts including EFT#4234-4330, online Payments# 747-764, Cheques 25750-25766 and Payroll PP17.

Carried

12. Correspondence

12.1 City of Hamilton - Noise Concerns

12.2 AMO- Draft Resolution for National Day for Truth and Reconciliation

12.3 AMO - Proof of Vaccination

13. By-Laws

13.1 2021-50 Amending Agreement for Fire Training Officer and CEMC with County of Elgin

Resolution No. 2021- 293

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That By-law 2021-51 being a By-law to Authorize the Execution of an Agreement between The Corporation of the County of Elgin and The Corporation of the Municipality of West Elgin for a Fire Training Officer, be read a first, second and third and final time.

Carried

14. Confirming By-Law

Resolution No. 2021- 294

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That By-law 2021-52 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on September 9, 2021, be read a first, second and third and final time.

Carried

15. Adjournment

Resolution No. 2021- 295

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin hereby adjourn at 11:56 a.m. to meet again at 9:30 a.m. on September 23, 2021 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk