



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

August 11, 2021, 9:00 a.m.
West Elgin Community Centre

Present: Ken Loveland
Jim Hathaway
Jeff Carmichael

Regrets: Duncan McPhail

Staff Present: Lee Gosnell, Manager of Operations and Community
Services
Emily Jocius

1. Call to Order

Chair K. Loveland called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Jeff Carmichael

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Jim Hathaway

Seconded: Jeff Carmichael

That West Elgin Community Centre Board of Management Committee adopt the minutes of June 9, 2021 as circulated and printed.

Carried

5. Business Arising from Minutes

No Business arising from the minutes.

6. Financials

Jim Hathaway inquired on Note 7- Cell Booster. The Cell Booster was purchased to ensure cell phone signal could be broadcasted throughout the arena to ensure staff safety. The cell booster will also provide patrons that access the arena better cell phone service.

Moved: Jeff Carmichael

Seconded: Jim Hathaway

The West Elgin Community Centre Board of Management hereby receives the arena financials as of July 31, 2021.

Carried

7. Staff Reports

7.1 Draft Schedule

Emily Jocius, Operations and Community Services Coordinator spoke on the draft schedule. The schedule will be confirmed once Minor Hockey registration numbers are in. The West Elgin Skating club is prepared to skate on September 20, 2021. The West Elgin Community Centre Board of Management directed staff to start making ice for an opening day of September 20, 2021.

7.2 COVID-19 Update

E. Jocius, provided an update on current covid-19 restrictions for the West Elgin Community Centre. Additional information will be sent to all users once received from Southwestern Public Health.

Moved: Jeff Carmichael

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

Carried

7.3 Verbal Discussion Concession Stand

The Board had a verbal discussion on potential of offering a concession stand for the 2021-2022 ice season.

Moved: Jim Hathaway

Seconded: Jeff Carmichael

The West Elgin Community Centre Board of Management direct staff to put forth a call for proposal regarding interest in the 2021-2022 Concession Stand.

Carried

7.4 Capital Work

Lee Gosnell, Manager of Operations and Community Services gave the West Elgin Community Centre Board of management an update on quotes for the budgeted Capital work.

HD painting \$ 25,000 plus HST for the outside painting

Joe Machado \$ 8, 500 plus HST for the eaves troughs

Moved: Jim Hathaway

Seconded: Jeff Carmichael

The West Elgin Community Centre Board of Management directed staff to start the RFP process for the Capital Work.

Carried

8. Adjournment

Moved: Jim Hathaway

Seconded: Jeff Carmichael

That the West Elgin Community Centre Board of Management hereby adjourn at 10:07 a.m. to meet again on September 8, 2021 at 9:00 a.m.

Carried

Ken Loveland, Chair

Emily Jocius, Recording Secretary