



MUNICIPALITY OF West Elgin

Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2021-09-23
Subject: Electronic Signs

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Electronic Signs for information only.

Purpose:

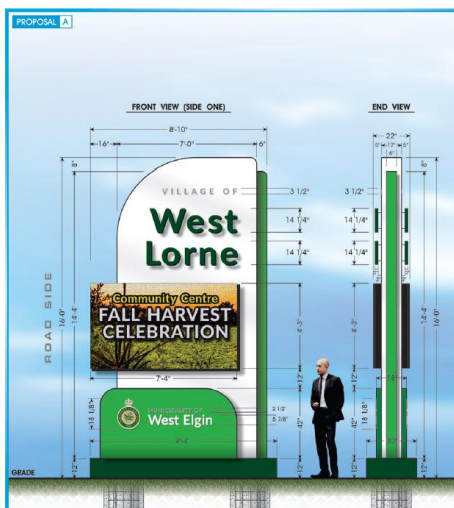
The purpose of this report is to provide Council with an update on the Electronic Signs project that has been approved by council at July 22, 2021 Council meeting.

Background:

On July 22, 2021 council approved purchase of two electronic signs from Excellent Signs and directed staff to enter an agreement with the proponent. Council also, directed staff to bring back recommended detailed design and specifications by site location.

To date staff attended two on-site meetings with Excellent Signs and agreed on the following recommendations:

1. Design – Option A was recommended to support unified look for both villages.



2. Location – both locations are considered high traffic areas and ideal for in transit views. There are no obstacles that could obstruct the visibility.
3. Viewing height – approximately 2 meters from the ground was taken into consideration in order to achieve it's intended purpose.

4. Building permit – documentation and drawings have been reviewed by CBO and made sure the structure is in compliance with the building code.

5. Timeline – in order to finish the project on time, the screens have been ordered, and locations for the signs have been staked. Within the next 2 weeks footings will be poured and construction of the structure will begin. At this point there are no delays, our goal is to have signs fully installed and operational by the end of October, weather permitting.

Financial Implications:

None.

Policies/Legislation:

Report Approval Details

Document Title:	Electronic Signs - 2021-42-Administration Finance.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott