



Municipality of West Elgin

Minutes

Council Meeting

September 23, 2021, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

**Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe**

Staff Present:

**M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
J. Morgan-Beunen, Chief Building Official**

Also Present:

**Sam Smith, OCWA
Susan Budden, OCWA
Laura Sherwood, Hospice Elgin
Dr. Kevin Mardell, Hospice Elgin
Kate Dymock, Hospice Elgin**

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:02 a.m.

2. Adoption of Agenda

Resolution No. 2021- 296

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Closed Session

Resolution No. 2021- 297

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:02 a.m. under Section 239(2) (b, e & f) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

4. Report from Closed Session

Mayor McPhail reported out of Closed Session at 10:07 a.m.

Resolution No. 2021- 298

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council provided direction to staff with regards to a litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and with regards to identifiable individuals and that information was received that is subject to solicitor-client privilege.

Carried

Resolution No. 2021- 299
Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council hereby approves the Auditors recommendation to refund penalty and interest on Port Glasgow Trailer Park accounts in the amount of \$420.39.

Carried

5. Disclosure of Pecuniary Interest

Councillor Rowe declared Pecuniary interest in Item # 12.2.1

6. Ontario Clean Water Agency Quarterly Reports

6.1 Water

Resolution No. 2021- 300
Moved: Councillor Cammaert
Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Elgin Distribution System 2021 Second Quarter Report for information purposes.

Carried

6.2 Wastewater

6.2.1 Rodney Wastewater Treatment Plant Q2

Resolution No. 2021- 301
Moved: Councillor Tellier
Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant 2021 Second Quarter Report for information purposes.

Carried

6.2.2 West Lorne Wastewater Treatment Plant Q2

OCWA staff are going to be looking into the possibility of a virtual tour of the water and wastewater facilities for West Elgin website.

Resolution No. 2021- 302

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant 2021 Second Quarter Report for information purposes.

Carried

7. Delegations

Council recessed at 10:33 a.m. and reconvened at 10:40 a.m.

7.1 Hospice of Elgin

Laura Sherwood, Kate Dymock and Dr. Kevin Mardell made a presentation on behalf of Elgin Hospice to bring Council up to date on where they are with regards to opening a hospice centre in Elgin County. At this point they have land located at 2 Edgware Road in St Thomas.

8. Adoption of Minutes

Resolution No. 2021- 303

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Minutes of the Council meeting on September 9, 2021 be adopted as circulated and printed.

Carried

9. Business Arising from Minutes

None.

10. Staff Reports

10.1 Building

10.1.1 J. Morgan-Beunen - Building Activity Report August 2021

Resolution No. 2021- 304
Moved: Deputy Mayor Leatham
Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for August 2021 for information purposes.

Carried

10.2 Operations & Community Services

10.2.1 L. Gosnell, Manager of Operations & Community Services - West Elgin Community Pool 2021

Council received the report for information purposes.

10.2.2 L. Gosnell, Manager of Operations & Community Services - Arena Operational Update

Council received the report for information purposes.

10.2.3 L. Gosnell, Manager of Operations & Community Services - Rodney Christmas Event

Resolution No. 2021- 305
Moved: Councillor Rowe
Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That West Elgin Council supports the Rodney Kiwanis and Rodney Lions 'Night Market' event this December in lieu of a Rodney Santa Clause parade; And

That West Elgin Council supports the closure of Furnival Road in downtown Rodney on December 4, 2021 and directs staff to obtain the necessary approvals from Elgin County.

Carried

10.3 Planning

10.3.1 B. Pearce, Planner - Seaside Wastewater Treatment Facility – Environmental Compliance Approval Application – Statement of the Municipality Authorization (Planning Report 2021-29)

Resolution No. 2021- 306

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding Seaside Wastewater Treatment Facility – Environmental Compliance Approval Application – Statement of the Municipality Authorization (Planning Report 2021-29); and

That West Elgin Council authorize the Chief Administrative Officer, to sign Section 7.2 of the Environmental Compliance Approval Application on behalf of the Municipality of West Elgin for the proposed wastewater treatment facility for the proposed development of Seaside in Port Glasgow, having no objection to the construction of the proposed works in the Municipality.

Carried

10.4 Finance/Administration

10.4.1 J. Nethercott, Clerk - Dutton Dunwich and West Elgin Waterline Interconnection

Resolution No. 2021- 307

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Dutton Dunwich and West Elgin Waterline Interconnection; and

That West Elgin Council hereby directs staff to bring forward the estimated cost of \$36,000 in the 2022 Water Budget for the Water Meter Relocation of the Pioneer Line Interconnection with Dutton Dunwich, pending approval of the ICIP Green Stream – Drinking Water Capital grant application; and

That West Elgin Council hereby direct staff to start saving funds annually to address the remaining interconnections with Dutton Dunwich within the next 15 years.

Carried

10.4.2 M. Badura, CAO/Treasurer - Electronic Signs

Resolution No. 2021- 308

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Electronic Signs for information only.

Carried

11. Committee and Board Report

11.1 West Elgin Community Centre Board of Management - Minutes August 11, 2021

11.2 Four Counties Transit Committee - Minutes July 16, 2021

Councillor Rowe provided an update that the Committee met on Monday and that ridership numbers are down and that the Committee has decided to defer the purchase of a new Bus again this year.

Deputy Mayor Leatham passed on condolences at the passing of Councillor Ian Carruthers from Southwest Middlesex who sat on the Four Counties Transit Committee

11.3 Councillor Reports from Committees

Councillor Rowe stated that the Dutton Dunwich West Elgin Community Fund Founding donor campaign has been on going and to date they have raised \$40,000 at this time.

Councillor Tellier provided an update on the Youth Task Teams plans for participating in the Christmas Market and that the Rodney Aldborough Agricultural Society hosted successful events this past weekend.

12. Councillor Announcements/Inquires

12.1 Notice of Motion

12.2 Matters of Urgency

12.2.1 Councillor Cammaert - Request for Truck Route

Councillor Rowe declared a conflict on this item.

Manager of Operations & Community Services state he can bring a report back to Council.

12.3 Councillor Announcements

Councillor Rowe stated that Thames Talbot Land Trust receiving lands and hosting a ceremony for the Meadow Woods Nature Land, on October 3 at 10 a.m. and she will be providing greetings on behalf of the Municipality.

Clerk Jana Nethercott reported that unfortunately that representatives from Moraviantown are not able to attend our Celebration of National Day for Truth and Reconciliation.

CAO/Treasurer Magda Badura reported that our VoIP phone system has been under cyber attack at this time and the provider are working on this attack and we do not have any information on when this may end. A statement will be issued through social media and website to update the residents.

13. Accounts

Resolution No. 2021- 309

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #9A amounting to \$ 319,348.16 in settlement of General, Road, Water and Arena Accounts including EFT#4331-4377, online Payments# 765-775 and Payroll PP18.

Carried

14. Correspondence

14.1 Ministry of Municipal Affairs and Housing - Site Plan Control Guide

14.2 City of Sarnia - Renovictions Resolution

14.3 Township of Scugog - Structure Inventory and Inspections Resolution

15. Confirming By-Law

Resolution No. 2021- 310

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That By-Law 2021-53 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on September 23, 2021, be read a first, second and third and final time.

Carried

16. Adjournment

Resolution No. 2021- 311

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin hereby adjourn at 12:17p.m. to meet again at 3:00 p.m. October 5, 2021 as Committee of the Whole and as Council at 9:00 a.m. on October 14, 2021 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk