



Municipality of West Elgin

Minutes

Council Meeting

October 14, 2021, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:

M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
J. Morgan-Beunen, Chief Building Official
T. Mohan, Drainage Superintendent

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Resolution No. 2021- 312

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda with the addition of Councillor Announcements prior to Item 11.

Carried

3. Closed Session

Resolution No. 2021- 313

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:31 a.m. under Section 239(2)(b) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee.

Carried

4. Report from Closed Session

Mayor McPhail reported out of Closed Session at 10:15a.m.

Resolution No. 2021- 314

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That Council provides authorization to reverse penalty and interest charged on unpaid taxes on roll number 34-34-000-050-04400-0000 amounting to \$789.90.

Carried

5. Disclosure of Pecuniary Interest

No disclosures

6. Meeting to Consider Engineers Report Under Drainage Act

6.1 J.M Spriet, PEng. - Pool Outlet Drain

6.2 Public Comments

None.

6.3 Council Comments

None.

6.4 Provisional By-law

Resolution No. 2021- 315

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council receives the Engineers Report on the Pool Outlet Drain as prepared by Mr. J.M. Spriet, P.Eng; and

That West Elgin Council authorizes staff to initiate the tender process, if required, for the improvement of the Pool Outlet Drain to be considered by Council following the Court of Revision; and

That West Elgin Council consider the provisional By-law as presented in the By-law portion of the agenda for a first and second reading.

Carried

9. Staff Reports

9.2 Municipal Drains

9.2.1 J. Nethercott, Clerk - Appoint Court of Revision – Hepburn, Lalonde and Shunpiker Drains

Resolution No. 2021- 316

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Appoint 1 Member to Court of Revision for Hepburn, Lalonde and Shunpiker Municipal Drains; and

Whereas The Municipality of West Elgin has an interest in the Hepburn and Lalonde Municipal Drains with the Municipality of Chatham-Kent; and

Whereas Courts of Revision have been scheduled by the Municipality of Chatham-Kent on Tuesday November 16, 2021 at 6:00 p.m. via Zoom

Be it resolved that West Elgin Council hereby appoints Mayor McPhail to the Court of Revision for the Hepburn, Lalonde and Shunpiker Municipal Drains:

Carried

Drainage Superintendent exited the meeting at 10:23 a.m.

7. Adoption of Minutes

Resolution No. 2021- 317

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Minutes of the Council meeting on September 23, 2021 and Committee of the Whole meeting on October 5, 2021 be adopted as circulated and printed.

Carried

8. Business Arising from Minutes

Councillor Rowe thanked Councillor Tellier for taking her place at the Thames Talbot Land Trust ceremony.

9. Staff Reports

9.1 Building

9.1.1 J. Morgan-Beunen, CBO - Building Activity Report September 2021

Resolution No. 2021- 318

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for September 2021 for information purposes.

Carried

9.3 Operations & Community Services

9.3.1 L. Gosnell, Manager of Operations & Community Services - West Lorne Complex – Roof Replacement

Resolution No. 2021- 319

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: West Lorne Complex Roof Replacement for information purposes.

Carried

9.3.2 L. Gosnell, Manager of Operations & Community Services - Persons with Disabilities Warning Sign Policy

Resolution No. 2021- 320

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services and,

That West Elgin Council adopts a policy regarding requests for disability warning signage made by residents of West Elgin.

Carried

9.3.3 L. Gosnell, Manager of Operations and Community Services - Monthly Operations Update – September 2021

Resolution No. 2021- 321

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Carried

9.4 Clerks

9.4.1 J. Nethercott, Clerk - Accessibility Policy Updates

Resolution No. 2021- 322

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Accessibility Policy Updates; and

That West Elgin Council consider approving the updated Accessibility Policies; HR 8.2 Accessibility Policy, HR 8.3 Emergency Response, HR 8.4 Accommodation in Workplace, HR 8.5 Return to Work and HR 8.6 Temporary Service Disruption in the by-law portion of the agenda.

Carried

9.4.2 J. Nethercott, Clerk - 2022 Municipal and School Board Election Voting Method

Resolution No. 2021- 323

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: 2022 Municipal and School Board Election Voting Method; and

That West Elgin Council direct staff to bring forward a By-law at the next Regular Council Meeting to approve the use of Alternate Voting Methods for the 2022 Municipal and School Board Election; and

That West Elgin Council adopt the staff recommendation that the 2022 Municipal and School Board Election Voting Methods be by Telephone and Internet voting with in-person polling stations or voter help centres.

Carried

9.4.3 J. Nethercott, Clerk - OPP Contract Renewal for Elgin Group

Resolution No. 2021- 324

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: OPP Contract Renewal for Elgin Group; and

That West Elgin Council hereby consider approval of the Elgin Group Amending Agreement with the OPP in the By-law Portion of the Agenda.

Carried

9.4.4 J. Nethercott, Clerk - Supporting People and Business Act

Resolution No. 2021- 325

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Supporting People and Business Act, for information purposes.

Carried

9.5 Finance/Administration

9.5.1 M. Badura. CAO/Treasurer and J. Nethercott, Clerk - Administration Monthly Update for September 2021

Councillor Rowe thanked staff for their work on the Commemoration for the National Day for Truth and Reconciliation.

Resolution No. 2021- 326

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk and Magda Badura CAO/Treasurer re: Administration Monthly Report for September 2021 for information purposes

Carried

9.5.2 M. Badura, CAO/Treasurer - COVID-19 Vaccination Verification Policy

CAO/Treasurer updated Council that the updated draft of the COVID-19 policy detailed information on how contractors who enter municipal facilities must provide a general attestation that their staff is vaccinated, and staff won't be responsible for screening each contract worker.

Resolution No. 2021- 327

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: COVID-19 Vaccination Verification Policy; and

That West Elgin hereby adopts the COVID-19 Vaccination Verification Policy as attached.

Carried

10. Committee and Board Report

10.1 Councillor Reports from Committees

Mayor McPhail reported that at the Arena Board meeting on Wednesday there was no one who expressed interest in operating the food booth this season, so it will remain closed.

11. Councillor Announcements/Inquires

Councillor Tellier announced that Marg Toth of Marg's Variety is retiring today. Council directed that a card and gift card be provided for this retirement.

CAO/Treasurer Magda Badura stated that a request has come in regarding the kitchen cabinets in the Old Town Hall in Rodney. A community group is interested in repurposing these cabinets if Council agrees.

Resolution No. 2021- 328

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby supports staff request to donate the unused kitchen cabinets out of the Rodney Old Town Hall to the community group that has requested them.

Carried

12. Accounts

Resolution No. 2021- 329

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #10 amounting to \$ 1,887,111.25 in settlement of General, Road, Water and Arena Accounts including EFT#4378-4451, online Payments# 776-791, cheque# 25767-25776 and Payroll PP19-20.

Carried

13. Waiver of Fees Request

Resolution No. 2021- 330

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby approves/denies the Waiver of Fees requests under consent item number 12.1

Carried

14. Upcoming Meetings

15. Correspondence

15.1 Ministry of Municipal Affairs and Housing - Construction Noise

15.2 Province of Ontario - Easing of Capacity Limits in Select Settings

15.3 ROMA Conference - Virtual Conference 2022

15.4 Elgin County Land Division - Notice of Deferral

15.5 Elgin County Land Division - Notice of Decision

15.6 Elgin County OP Community Engagement Notice

15.7 Kingsville - Support of Eye Care in Ontario

Resolution No. 2021- 331

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby supports the Kingsville Council resolution in support of Save Eye Care in Ontario dated September 27, 2021.

Carried

15.8 West Lorne Lawn Bowling - Request to erect shade structures

Council directed staff to contact the West Lorne Lawn Bowling Club to develop a proposal for this shelter and report back to Council.

15.9 Request to Close Jessie Street

Resolution No. 2021- 332

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby approves the request to close Jessie Street in West Lorne on October 23, 2021 for the Spooktacular Event.

Carried

15.10 Robert Van Every - Request of Council

CAO/Treasurer Magda Badura reported that at this time the staff member that was involved in this issue was not available for discussions regarding this request and she requested that Council defer any comments until such time that staff can prepare a report for Council and make the staff available for any questions. Council directed that staff inform Mr. Van Every of this and report back to Council at the next meeting.

16. By-Laws

16.1 By-Law 2021-54 - Accessibility Policies

Resolution No. 2021- 333

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-law 2021-54 being a By-law to repeal and replace a policies with respect to Accessibility – HR 8.2 Accessibility, HR 8.3 Emergency Response, HR 8.4 Accommodation in the Workplace, HR 8.5 Return to Work and HR 8.6 Temporary Service Disruption, be read a first, second, third and final time.

Carried

16.2 By-Law 2021-55 Pool Outlet Drain

Resolution No. 2021- 334

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-law 2021-55 being a By-Law to provide for the reconstruction of the Pool Outlet Drain in the Municipality of West Elgin, be read a first and second time and be provisionally adopted.

Carried

16.3 By-Law 2021-56 - Amend OPP Agreement

Resolution No. 2021- 335

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That By-law 2021-56 being A By-law to Authorize the Mayor and Clerk to Execute an Amending Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Solicitor General for the Provision of Police Services for the Elgin Group Municipalities, be read a first, second and third and final time.

Carried

17. Confirming By-Law

Resolution No. 2021- 336

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That By-law 2021-57 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on October 14, 2021, be read a first, second and third and final time.

Carried

18. Adjournment

Resolution No. 2021- 337

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin hereby adjourn at 11:38 a.m. to meet again at 9:00 a.m. on October 28, 2021 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk