



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Committee of the Whole
From: Magda Badura, CAO/Treasurer
Date: 2021-11-04
Subject: Proposed 2022 Fees and Charges

Recommendation:

That West Elgin Committee of the Whole hereby receives the report from Magda Badura, CAO/Treasurer re: Proposed 2022 Fees and Charges; and
That West Elgin Committee of the Whole provide the following direction _____

Purpose:

The purpose of this report is to present the proposed 2022 Fees and Charges changes for discussion, prior to preparation of the by-law.

Background:

The Municipal Act, Planning Act and Building Code Act all give Municipalities the authority to impose user fees and charges for services provided for and on behalf of a municipality and that these fees must be reviewed annually.

The purpose of these fees is to recover costs incurred as a result of services provided by the municipality. Most of the services that a user fee is attributed to are a result of an individual or group need and not beneficial to the community as a whole. The user fees for these services are calculated to recover costs or attempt to mitigate large losses to provide these services on an economy of scale. When a user fee does not cover the cost to provide a service, the cost of this is passed on to the general taxpayer, through the general levy. User Fees allow for municipalities provide a wide variety of services for its residents, with the cost of these services falling mainly to those who benefit from them. Not all services provided will be able to be totally funded by user fees and staff have done their best to strike a balance to ensure services are maintained and not overly impacting the general tax levy and keeping fees reasonable.

The Building Code legislates that fees charged for services provided by the Building Department cover the cost of the operation of this department and that a public meeting be held prior to any changes of published fees are passed by by-law. A public meeting notice shall be issued once the Committee of the Whole is satisfied with the proposed fees and charges and this notice must be given 21 days prior to the meeting.

Attached are the proposed 2022 fees and charges by department that have changes. Also attached is a comparison chart for the Building Department Fees.

Financial Implications:

User Fees directly effect the 2022 budget, therefore these need to be set prior to the preparation of the 2022 draft budget.

Policies/Legislation:

Municipal Act
Building Code Act
Planning Act