



# **Municipality of West Elgin**

## **Minutes**

### **Committee of the Whole Meeting**

**November 4, 2021, 9:30 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**

**Mayor D. McPhail**  
**Deputy Mayor R. Leatham**  
**Councillor T. Tellier**  
**Councillor A. Cammaert**  
**Councillor B. Rowe**

**Staff Present:**

**M. Badura, CAO/Treasurer**  
**J. Nethercott, Clerk**  
**L. Gosnell, Manager of Operations & Community Services**  
**J. Morgan-Beunen, Chief Building Official**  
**B. Pearce, Planner**

**1. Call to Order**

Mayor McPhail called the meeting to order at 9:31 a.m.

**2. Adoption of Agenda**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Committee of the Whole adopt the agenda as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

None.

**4. Closed Session**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That the Committee of the Whole of the Municipality of West Elgin hereby adjourn into Closed Session at 9:32 a.m. under Section 239(2)(d) of the *Municipal Act R.S.O. 2001* consideration will be given to matters pertaining to labour relations or employee negotiations.

**Carried**

**5. Report from Closed Session**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Committee of the Whole provided direction to staff with regards to labour relations or employee negotiations.

**Carried**

**6. Staff Reports**

**6.3 Proposed 2022 Fees and Charges**

Staff went through each departmental changes to the fees proposed for 2022.

Committee of the Whole recessed at 11:10 a.m. and reconvened at 11:21 a.m.

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That West Elgin Committee of the Whole hereby receives the report from Magda Badura, CAO/Treasurer re: Proposed 2022 Fees and Charges; and

That West Elgin Committee of the Whole provide direction to staff update the proposed fees and charges as directed and host a public meeting as required and bring forward a by-law at an upcoming Council meeting.

**Carried**

**6.2 Council Grant Program and Waiver of Fees**

Direction was provided to staff to place \$25,000 for Council Grants in the Draft 2022 Budget as a place holder and that Council Grant Applications remain closed until the Budget has been finalized.

**6.1 Verbal update from Staff on 2022 Budget Process**

Staff provided an update to Council on the Budget process moving forward.

**7. Adjournment**

**Moved: Councillor Tellier**

**Seconded: Councillor Rowe**

That West Elgin Committee of the Whole hereby adjourn at 12:14 p.m. to meet again at 9:30 a.m. on November 18, 2021 as Council or at the call of the Chair.

**Carried**

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Duncan McPhail, Mayor

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Jana Nethercott, Clerk