



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting
From: Jana Nethercott, Clerk
Date: 2021-11-18
Subject: 2021 Annual Emergency Exercise

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: 2021 Annual Emergency Exercise for information purposes.

Purpose:

The purpose of this report is to provide Council with an update from the 2021 Annual Emergency Exercise, which was held on Wednesday November 3, 2021

Background:

The *Emergency Management and Civil Protection Act* requires that all Municipalities run an annual emergency exercise, to ensure they are prepared for a real emergency. In 2020 this requirement was waived due to the pandemic, however in 2021 the requirement was reinstated.

Jeff VanRybroeck (County of Elgin CEMC and West Elgin's CEMC, led the half day exercise on November 3, 2021. This year's scenario was an unexpected Algae bloom on Lake Erie, which lead to a do not use order for water. This scenario was modeled after a true life emergency experienced in Ohio a few years ago and was create with the assistance of OCWA. The exercise was kicked off at 8 am and flowed like a real emergency would have with the initiation of the call tree to the Emergency Control Group by the CAO.

This exercised did reveal some work that needs to be done to the current plan, mainly updating the contact information of staff and contractors due to turn over. The one big take away is that a secondary emergency plan for water, that takes the Tri-County Water Board into consideration is necessary and will be discussed at the upcoming Tri-County Water Board. Staff were able to come up with a plan to notify residents, source bottled water and plan a distribution system for it, develop an ongoing communication plan with residents and identify what outside agencies assistance may be required from.

Members of the Emergency Control Group are laid out in the Emergency Plan, and the members are partially dictated by the Act. West Elgin's Emergency Control Group (with their ECG roles) are:

Magda Badura, CAO/Treasurer
Duncan McPhail, Mayor
Lee Gosnell, Alternate CEMC
Jeff McArthur, Alternate CEMC/Fire Chief
Jeff VanRybroeck, CEMC

Jana Nethercott, Information Officer
Mike Kalita, Utilities
Adam Ecker, Parks and Recreation
Chad Yokom, Public Works
Emily Jocius, Scribe

An incident debrief is being held on November 17, 2021 to go over the exercise and summarize the findings of the exercise.

Financial Implications:

N/A

Policies/Legislation:

Emergency Management and Civil Protection Act