



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2021-11-18
Subject: Monthly Operations Update – October 2021

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes

Purpose:

The purpose of this report is to provide Council with an update on municipal operations during the month of October.

Background:

Utilities

- Many locates were received during the month, which were completed along with all other regular maintenance duties.
- Assisted with the winterization of municipal facilities including washrooms, lawn bowling and the trailer park.
- Completed service leak repairs on Queen Street in Rodney and William Street in West Lorne.
- Worked with VanBree Drainage during watermain offsets on Queen Street. These were required as part of the Rodney reconstruction project.
- Staff spent time on water re-reads, which included meter repairs and replacements at certain locations.
- Four curb stop replacements were completed during the month.
- DR Roofing replaced shingles and all associated metal flashings at the West Lorne Complex. A roofing contractor from London will be attending the site this week to provide an assessment of the flat roof above the library.

Public Works

- Completed painting of stop blocks and turns arrows on County roads
- Roadside grass mowing was wrapped up for the season with one last top cut to aid in winter maintenance activities. Mowers were cleaned and put in storage for winter.
- Municipal staff worked on dead tree removal and cleanup in the rural areas and assisted the contractor with pruning, removal and cleanup in the urban areas.
- Public works sent a dump truck to Arkona to pick sand for the West Lorne lawn bowling greens. Parks operators unloaded and Lawn Bowling members spread as necessary.

- Fall grading of roads continued as weather permitted. Frequent rainfall has posed a challenge to grading operations this summer/fall
- Crews completed basin repair on Furnival Road at Downie Line and basin flushing at various locations within the municipality
- Crews installed a new 6" drain at the corner of Elm and Ridge in West Lorne to correct a water ponding issue.
- Bridge #1 on Fleming Line was inspected for delamination of the concrete deck. While this does not pose a structural threat, restoration work will need to be included in the 2022 budget.
- Staff installed deer warning signs/lights on Queens Line (Kerr – Graham) and Graham Road (north of West Lorne).
- Cable guiderail was inspected, and any crack/damaged posts or missing fasteners were replaced.
- Equipment was cleaned/oiled before the winter season and trucks were prepared for the first snowfall

Parks and Recreation

- Parks staff were busy at the arena during October as the remaining user groups have now started using their ice time. Training was provided for the new part-time arena operator who will be required to work 1-2 shifts per week now that the schedule has filled in.
- Grass cutting and park cleanup took place during the month as weather permitted.
- Parks staff assisted with sand application on the lawn bowling green and winterization of the clubhouse. The contractor responsible for completing installation of a new veranda at the site hopes to have the work completed by mid-December.
- Winter sidewalk equipment was prepped for the upcoming season.
- Recreation staff assisted the organizers of the Miller Park 'Spooktacular' shopping event. Miller Park washrooms were kept open and monitored by staff as well as garbage cans and picnic tables. Public Works staff handled the closure of Jessie Street to facilitate safe parking for food trucks and vendors.
- Nature walks continued in Joe's Bush during October with participants enjoying the fall colors of trees turning
- The Halloween Ghost Walk held on the trails in Miller Park was well received. A total of 94 participants enjoyed the Halloween themed walk on Saturday, October 30.
- Indoor recreation is going well, with card players, shuffle boarders, and pickle ball players all utilizing the Recreation Centre in Rodney. Indoor walking will start in November as the weather becomes colder and snow sets in. Public skating, adult skates and parent/tot skate times have also started at the arena in West Lorne.

Report Approval Details

Document Title:	Monthly Operations Update - October 2021 - 2021-55-Operations Community Services.docx
Attachments:	
Final Approval Date:	Nov 16, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott