



Municipality of West Elgin

Minutes

Council Meeting

November 18, 2021, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

- Mayor D. McPhail**
- Deputy Mayor R. Leatham**
- Councillor T. Tellier**
- Councillor A. Cammaert**
- Councillor B. Rowe**

Staff Present:

- M. Badura, CAO/ Treasurer**
- J. Nethercott, Clerk**
- L. Gosnell, Manager of Operations & Community Services**
- J. Morgan-Beunen, Chief Building Official**
- Jeff McArthur, Fire Chief**

Also Present:

- Inspector M. Loucas, Elgin County OPP**
- S. Martyn, Chair, Elgin Group Police Services Board**
- I. McCallum, Western Elgin Representative**
- J. Gonyou, Secretary/Administrator Elgin Group Police Services Board**
- T. Arts, Ontario Federation of Agriculture**
- G. Fentie, Elgin Federation of Agriculture**
- S. Smith, OCWA**

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Resolution No. 2021- 360

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Delegations 9:30 am

4.1 Detachment Commander Inspector Mark Loucas - Elgin Group Police Services Board Update

Elgin Group Police Services Board Chair Sally Martyn introduced Detachment Commander Inspector Mark Loucas. Inspector Loucas provided a PowerPoint presentation. Chair Martyn introduced Western Elgin representative on Elgin Group Police Service Board Ida McCallum, who was thanked by Mayor McPhail for her service.

4.2 T. Arts - Ontario Federation of Agriculture Regional Director

Tracey Arts, Ontario Federation of Agriculture Regional Director and Greg Fentie, Elgin Federation of Agriculture provided a presentation on protecting agricultural lands in Ontario.

Council recessed at 10:24 a.m. and reconvened at 10:31 a.m.

5. Adoption of Minutes

Resolution No. 2021- 361

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That the Minutes of the Council meeting on October 28, 2021 and Committee of the Whole on November 4, 2021 be adopted as circulated and printed.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Water

7.1.1 West Elgin Distribution System Q3 Report

Resolution No. 2021- 362

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Elgin Drinking Water Distribution System 2021 Third Quarter Report for information purposes.

Carried

7.2 Wastewater

7.2.1 Rodney Wastewater Treatment Plant Q3 Report

Resolution No. 2021- 363

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant 2021 Third Quarter Report for information purposes.

Carried

7.2.2 West Lorne Wastewater Treatment Plant Q3 Report

Resolution No. 2021- 364

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant 2021 Third Quarter Report for information purposes.

Carried

7.3 Building

7.3.1 J. Morgan-Beunen, CBO - Building Activity Report October 2021

Resolution No. 2021- 365
Moved: Deputy Mayor Leatham
Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for October 2021 for information purposes.

Carried

7.4 Fire

7.4.1 J. McArthur, Fire Chief - Monthly Report - October 2021

Resolution No. 2021- 366
Moved: Councillor Tellier
Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: October Monthly Fire Report for information purposes.

Carried

7.5 Emergency Management

7.5.1 J. Nethercott, Clerk - 2021 Annual Emergency Exercise

Resolution No. 2021- 367
Moved: Councillor Rowe
Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: 2021 Annual Emergency Exercise for information purposes.

Carried

7.6 Operations & Community Services

7.6.1 L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – October 2021

Resolution No. 2021- 368

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes

Carried

7.6.2 L. Gosnell, Manager of Operations & Community Services - Memorial Park Entrance

Resolution No. 2021- 369

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, regarding rehabilitation of the stone pillars/walls at the entrance to Memorial Park; And

That West Elgin Council provides direction to staff to bring back a report on options for different fencing and/or repointing of the existing stone pillars/walls

Carried

7.7 Clerk's

7.7.1 J. Nethercott, Clerk - 2022 Council & Committee Meeting Dates

Resolution No. 2021- 370

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: 2022 Council Meeting Dates; and

That West Elgin Council hereby approves the Council and Committee meeting dates as presented.

Carried

7.7.2 J. Nethercott, Clerk - Appoint Engineer – Update the Assessment Schedule for Axford Drain

Resolution No. 2021- 371

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer – Update the Assessment Schedule for Axford Drain; and

That West Elgin Council hereby appoints Spriet's & Associates to prepare an updated assessment schedule for the Axford Drain.

Carried

7.8 Finance/Administration

7.8.1 M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update – October 2021

Resolution No. 2021- 372

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Magda Badura and Jana Nethercott re: Administration Monthly Update for October 2021 for information purposes.

Carried

7.8.2 M. Badura, CAO-Treasurer - 2021 YTD Financials as of October 31, 2021

Resolution No. 2021- 373

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: 2021 YTD Financials as of October 31, 2021 for information only.

Carried

8. Committee and Board Report

8.1 Councillor Reports from Committees

None

8.2 West Elgin Community Centre Board of Management - October 13, 2021

9. Council Announcements/Inquires

9.1 Notice of Motion

None

9.2 Councillor Announcements

None

9.3 Matters of Urgency

None

10. Accounts

Resolution No. 2021- 374

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #11 amounting to \$ 647,588.89 in settlement of General, Road, Water and Arena Accounts including EFT#4492-4575, online Payments# 798-816, cheque# 25794-25805 and Payroll PP22.

Carried

11. Correspondence

11.1 Municipality of Chatham-Kent - Professional Development Day on Municipal Election Day

11.2 City of Kitchener - Vaccine Passport Program

11.3 Municipality of Dutton Dunwich - Support of Tryconnell Heritage Society

11.4 Town of LaSalle - COVID-19 Testing Requirement at Land Border

11.5 City of Kitchener - Liquor License Sales and Patio Extensions

11.6 Municipality of Mattice-Val Cote - Property Assessments

11.7 Crinan Community Centre - Thank You

12. By-Laws

12.1 By-Law 2021-55 Final Reading of Pool Outlet Drain

Resolution No. 2021- 375

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That By-law 2021-55 being a By-Law to provide for the reconstruction of the Pool Outlet Drain in the Municipality of West Elgin be read a third and final time.

Carried

12.2 By-Law 2021-62 - Adopt Tri-County Water Board Master Agreement

Resolution No. 2021- 376

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That By-Law 2021-62 being a By-Law to Create a Joint Municipal Services Board for the Provision of Water Utility Services, be read a first, second and third and final time.

Carried

13. Closed Session

Resolution No. 2021- 377

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 11:47 a.m. under Section 239(2)(b & d) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee and labour relations or employee negotiations.

Carried

14. Report from Closed Session

Mayor McPhail reported out at 12:57 p.m.

Resolution No. 2021- 378

Moved: Councillor Tellier

Seconded: Councillor Cammaert

West Elgin Council reported out of Closed Session that staff direction was provided regarding identifiable individuals, including municipal or local board employees and labour relations or employee negotiations.

Carried

15. Confirming By-Law

Resolution No. 2021- 379

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That By-law 2021-63, being a By-Law to confirm the proceedings of the Regular Meeting of Council held on November 18, 2021 be read a first, second and third and final time.

Carried

16. Adjournment

Resolution No. 2021- 380

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin hereby adjourn at 12:59 p.m. to meet again at 9:30 a.m. on December 2, 2021 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk