

# Tri-County Water Board of Management

## Minutes

**Date:December 14, 2021, 7:00 p.m.**

**Location:West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

Present: Allan Mayhew, Southwest Middlesex  
Angela Cammaert, West Elgin  
Bonnie Rowe, West Elgin  
Doug Bartlett, Southwest Middlesex  
Duncan McPhail, West Elgin  
Ken Loveland, Dutton Dunwich  
Marigay Wilkins, Southwest Middlesex  
Taraesa Tellier, West Elgin  
Tim Sunderland, Chatham-Kent  
Michael Noe, Newbury  
Mike Hentz, Dutton Dunwich  
Amarilis Drouillard, Dutton Dunwich

Staff Present: Jana Nethercott, Recording Secretary  
Magda Badura, CAO/Treasurer  
Jill Bellchamber-Glazier, SWM

Also Present: Mark Harris, OCWA  
Susan Budden, OCWA  
Tracy Johnson, Dutton Dunwich  
Kristen McGill, SWM

**Due to the COVID-19 Pandemic and physical distancing requirements, this meeting will be held as hybrid with some attendance in person and streamed virtually.**

**1. Call to Order**

Chair D. McPhail called the meeting to order at 7:07 p.m.

**3. Adoption of Agenda**

**Moved: Amarilis Drouillard**

**Seconded: Angela Cammaert**

That Tri-County Water Board hereby adopts the Agenda for December 14, 2021 as presented.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

**2. Welcome New Member**

Chair McPhail welcome Amarilis Drouillard as a new representative from Dutton Dunwich.

**4. Disclosure of Pecuniary Interest**

No disclosures

**5. Minutes**

**Moved: Allan Mayhew**

**Seconded: Bonnie Rowe**

That minutes of the Tri-County Water Board meeting on October 26,2021 be adopted as circulated and printed.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

**6. Business Arising from Minutes**

## **6.1 Proposal for Coloured Water Review**

Chair McPhail reported that in speaking with Elgin County CAO, the County has a concern over the County Engineer reviewing the Tri-County Water Board system.

Board requested that staff return in January with the proposal from OCWA regarding a review of the plant for coloured water issues and that a letter be sent to Brian Lima thanking him for his efforts.

**Moved: Allan Mayhew**

**Seconded: Tim Sunderland**

That the proposal from OCWA with regards to reviewing the Tri-County Plant for possible upgrades be reconsidered at the next meeting of the Tri-County Water Board.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

## **7. Staff Reports**

### **7.1 Expenditure Request to Conduct Inspection of Water Treatment Plant**

**Moved: Allan Mayhew**

**Seconded: Doug Bartlett**

That the Tri-County Water Board hereby approve the expenditure request of \$9,745.93 for the inspection of the Tri-County Water Plant.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

## **7.2 Phragmites 2021 Summary Report**

**Moved: Bonnie Rowe**

**Seconded: Michael Noe**

That the Tri-County Water Board hereby receives and files the 2021 Phragmites summary report.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

## **7.3 Emergency Plan and Communications Protocol**

**Moved: Allan Mayhew**

**Seconded: Marigay Wilkins**

That Tri-County Water Board hereby receives the report from Magda Badura, Administrator and Jana Nethercott, Secretary re: Emergency Plan and Communications Protocol for the Tri-County Water System; and

That staff be directed to prepare a communications protocol and unsafe water contingency plan for the Tri-County Water System to be presented no later than the April 26, 2022 meeting.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

## **8. Financials**

Marigay Wilkins inquired when an asset management plan will be ready. Magda Badura stated that they are on track for the deadline. Doug Bartlett inquired if Tri-County has cyber insurance. OCWA staff to check to see if their Cyber Insurance covers Tri-County and report back.

### **8.1 2022 Budget**

Magda Badura went through the Budget and explained this is proposing a rate increase to \$1.06 which is a rate of \$0.05.

**Moved: Marigay Wilkins**  
**Seconded: Taraesa Tellier**

That Tri-County Water Board hereby approves the Multi-Year Budget as presented.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

**9. 2022 Meeting Dates**

**Moved: Mike Hentz**  
**Seconded: Michael Noe**

That the Tri-County Water Board hereby approve the meeting dates of January 25, April 26, July 26, October 18 and December 13 for the 2022 calendar year.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

**10. New Business**

Tim Sunderland requested an update on the signing of the Master Agreement. Jana Nethercott stated that the agreement has been signed by 3 parties and will be sent to the 4th shortly and hopefully sent to Chatham-Kent, the final signatory in the new year. Once it has been signed an original will be delivered to each party.

**11. Adjournment**

**Moved: Ken Loveland**

**Seconded: Bonnie Rowe**

That the Tri-County Water Board hereby adjourn at 8:01 p.m. to reconvene on January 25, 2022 at 7:00 p.m. or at the Call of the Chair.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

**Disposition: Carried (12 to 0)**

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Duncan McPhail, Chair

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Jana Nethercott, Recording  
Secretary