

# **Four Counties Transportation Services Committee**

## **Minutes**

**January 10, 2022, 8:30 a.m.  
Electronic Participation Meeting via Zoom**

**Present:** Bonnie Rowe, Chair  
Marigay Wilkins, SWM  
John Wright, Chatham-Kent  
Shelley Vergeer, WECHC  
Linda Dunn, Adult Day Program  
Duncan McPhail, West Elgin  
Lorie Arrens, Adult Day Program

**Regrets:** Ron Challis, Newbury  
Ann-Marie Millson, Chatham-Kent

**Staff Present:** Magda Badura, CAO/Treasurer  
Jana Nethercott, Clerk

**1. Call to Order**

Chair Bonnie Rowe called the meeting to order at 8:33 a.m.

**2. Adoption of Agenda**

**Moved: Marigay Wilkins**

**Seconded: Shelley Vergeer**

That the Four Counties Transportation Services Committee adopt the agenda as presented.

**Carried**

**3. Welcome New Member**

Chair Bonnie Rowe stated the Committee's condolences and Southwest Middlesex Council on the passing of Councillor Ian Carruthers. Chair Rowe also introduced Lorie Arrens the new Adult Day Program Coordinator for Middlesex Health Alliance.

**4. Disclosure of Pecuniary Interest**

No disclosures

**5. Minutes**

**Moved: Duncan McPhail**

**Seconded: Linda Dunn**

That Four Counties Transportation Services Committee hereby approve the Minutes of September 20, 2021 as printed and circulated.

**Carried**

**6. Business Arising from Minutes**

**6.1 Update on Master Agreement**

Chair Rowe inquired about the fact that currently we have 2 voting members from each party and this agreement only lists one. Each party will discuss with their Council and will return with comments next meeting.

**7. Financial Information**

**7.1 Transit Stats for 2021**

Stats are lower than pre-pandemic, but the ridership has increased over 2020.

**7.2 2022 Budget**

Committee wanted \$5,000 added to reserves for the 2021 year as it was not listed in the budget to actuals, which will increase the deficit. The 2022 Budget is not quite back to pre-pandemic trips but close.

**Moved: Duncan McPhail**  
**Seconded: Marigay Wilkins**

That Four Counties Transit Board hereby increase the mileage for special trips to \$0.80 per km and add \$5,000 transfer to reserves for the 2021 fiscal year.

**Carried**

**Moved: Duncan McPhail**  
**Seconded: Marigay Wilkins**

That Four Counties Transit Committee hereby approves the 2022 Budget with the amendments of increase to the special trip fee to \$0.80 per km, the capital replacement of the Bus and a transfer of \$5,000 to reserves.

**Carried**

## **8. New Business**

### **8.1 2022 Meeting Dates**

**Moved: Shelley Vergeer**  
**Seconded: John Wright**

That Four Counties Transportation Committee hereby approves the following meeting dates for 2022:

February 14

June 20

September 19

December 19

**Carried**

**9. Adjournment**

**Moved: Marigay Wilkins**

**Seconded: Shelley Vergeer**

That the Four Counties Transportation Services Committee hereby adjourn at 9:37 a.m. to meet again on February 14, 2022, or at the call of the chair.

**Carried**

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Bonnie Rowe, Chair

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Jana Nethercott, Clerk