



Staff Report

Report To: Recreation Committee

From: Emily Jocius, Operations & Community Services Coordinator

Date: 2022-04-20

Subject: Canada Day Planning 2022

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator re: 2022 Canada Day Planning; and

That West Elgin Recreation Committee hereby approves the events to be held on Canada Day 2022.

Purpose:

The purpose of this report is to provide the Recreation Committee an opportunity to finalize the events for 2022 Canada Day and assign roles during the event.

Background:

In November 2021 staff applied for the Commemorate Canada Grant. The grant application was approved for \$5,500.00.

Staff have been working to facilitate a Canada Day Celebration. As ideas come together staff reached out to local bands to provide entertainment and one was available to play on July 1, 2022. The band is willing to work with the committee on timing and hours required to play. Exit 137 has performed in the past and will do so again for \$900. This is within the budget and staff are recommending that a contract be entered into for this live entertainment.

Staff have been working on developing a program guide for the day. Please see below. The times of the programs are subject to change.

12:00-6:00 p.m. Free Swimming (Rodney Pool)

2:00-3:00 p.m. Opening Ceremonies

2:00-4:00 p.m. Canada Day Craft

12-5 p.m. Flag/ Fun Fact walk around the track (pre-set-up)

2-5 p.m. Sports Tournament or Kids Games

4-9 p.m. Food Trucks

5:30-9:30 p.m. Band

9:30 p.m. Fireworks

The ideas can branch off the guide above. The day starting in the afternoon will help facilitate the events to have less gaps in between times and more people attending at once time.

Ideas for the Canada Day Craft – Staff are recommending that rock painting be the chosen craft, as it has proven popular in the past and we have a lot of the supplies, therefore costs will be minimal. **This event will need 2 volunteers for the 2 hours it is being run.**

Alternative options

- Tie Dye Items red and white – need to purchase clothing dye, tubs and gloves, estimated costs to run this event \$300 (kids to bring their own shirts or other white items to be tie dyed)
- Large Canvas painting – need to purchase plywood, paint, paint brushes, gloves, estimated costs to run this event \$293.63

Miller Park Fun walk – Staff will prepare the signs ahead of time and set up the information along the pathways in Miller Park for people to walk at their leisure. The following will be the topics of the signs:

- Fun Facts about Canada
- Canadian History

The cost to be incurred will be determined as soon as the quote is received. Staff are waiting on a quote. Staff have currently allocated \$500.00 in the draft Canada Day Budget.

Kids Games/Sports Tournament – Staff are looking for a group or coordinator to run a sports tournament on Canada Day, as there will not be enough staff to do this and coordinate the rest of the events. Staff are suggesting to keep people interested during this period of time, if there is no group or coordinator willing to put on a sports tournament, the committee will run picnic games. To run the picnic games, a small budget would be required to purchase some supplies and prizes (approximately \$150-200). **This event will need 4 volunteers for the 3 hours it is being run and volunteers can be done in 1.5 hour shifts.**

- Picnic Games
 - o Three legged races
 - o Balloon toss
 - o Sack races

Potential Food Trucks – below is a list of known area food trucks to contact about having food at the park during Canada Day, as at this time there has been no word on if a fish fry is being planned in the arena on Canada Day. Food Trucks can park along Chestnut Street (pending Council approval to close the road). Approximately 6 at the Chestnut Street Entrance.

- The West Lorne Optimist Club
- Twisted Sisters
- My Big Fat Good Truck
- Lions Club
- Smokin Q
- Ice cream truck
- Additional food trucks can be contacted. Local Vendors would be first on the list to be contacted.

Fireworks

The West Elgin Fire Department have overseen setting of the fireworks in previous years. Staff have been in contract with the fire department for this event.

Financial Implications:

Attached draft budget for the event.

Report Approval Details

Document Title:	Canada Day Planning 2022 - 2022-35-Operations Community Services.docx
Attachments:	- Planned expenses - budget.pdf
Final Approval Date:	Apr 14, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott