

Tri-County Water Board of Management

Minutes

Date: January 25, 2022, 7:00 p.m.

Location: Electronic Participation Meeting via Zoom

Present: Allan Mayhew, Southwest Middlesex
Angela Cammaert, West Elgin
Bonnie Rowe, West Elgin
Doug Bartlett, Southwest Middlesex
Duncan McPhail, West Elgin
Ken Loveland, Dutton Dunwich
Marigay Wilkins, Southwest Middlesex
Taraesa Tellier, West Elgin
Tim Sunderland, Chatham-Kent
Michael Noe, Newbury
Mike Hentz, Dutton Dunwich
Amarilis Drouillard, Dutton Dunwich

Staff Present: Jana Nethercott, Recording Secretary
Magda Badura, CAO/Treasurer

Regrets: Jill Bellchamber-Glazier, SWM
Cathy Case, Clerk/Treasurer Newbury

Also Present: Dale LeBritton, OCWA
Cindy Sigurdson, OCWA
Mark Harris, OCWA

Due to the COVID-19 Pandemic and physical distancing requirements, this meeting will be held electronically.

1. Call to Order

Chair D. McPhail called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Moved: Allan Mayhew

Seconded: Angela Cammaert

That Tri-County Water Board hereby adopts the Agenda for January 25, 2022 as presented.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0)

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Bonnie Rowe

Seconded: Doug Bartlett

That minutes of the Tri-County Water Board meeting on December 14, 2021 be adopted as circulated and printed.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0)

5. Business Arising from Minutes

5.1 OCWA Coloured Water Proposal

Mark Harris presented a report on a proposal to review the plant, system and estimates to prevent future issues with coloured water as a result of manganese and iron. Dale LeBritton reported that the production of water costs have gone up and this is the first year it has exceeded the budget due to increase in chemicals. This study will most likely lead to an additional layer of pre-treatment of water and could enhance any application for funding, should there be some available.

Moved: Allan Mayhew

Seconded: Angela Cammaert

That the Tri-County Water Board hereby approves the OCWA proposal for a Technical Memorandum at a cost of \$22,650 plus applicable professional fees and taxes

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Present), Recorded

Disposition: Carried (12 to 0)

5.2 Cyber Insurance

Magda Badura reported that she is working with OCWA regarding what their Cyber Insurance covers and is investigating any gaps in coverage between West Elgin's Cyber Insurance and OCWA's Insurance.

6. Staff Reports

6.1 OCWA - Fourth Quarter Operations Report

Moved: Amarilis Drouillard

Seconded: Ken Loveland

That Tri-County Water Board hereby receives the 2021 Fourth Quarter Operations Report for the Tri-County Drinking Water System.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0)

6.2 OCWA - Report on PH Pilot Project

Moved: Marigay Wilkins

Seconded: Taraesa Tellier

That Tri-County Water Board hereby directs OCWA to continue with PH program and seek MECP authorization to incorporate this into the Drinking Water Works Permit.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0): Carried

6.3 Contingency Plan - Unsafe Water and Communications Protocol

Discussion was held that the phone tree would be updated and kicked off by OCWA to the West Elgin CAO/Treasurer who will proceed with a phone tree for all calls. Staff was directed to return with an updated phone tree and protocol at the next meeting.

6.4 Water Treatment Plant Operators Agreement

Moved: Marigay Wilkins

Seconded: Doug Bartlett

That Tri-County Water Board hereby receives the report from Magda Badura, Administrator re: Water Treatment Plant Operators Agreement; and

That Tri-County Water Board hereby direct staff to begin negotiations with Ontario Clean Water Agency for a ten (10) year agreement.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0)

7. Financials

Moved: Tim Sunderland

Seconded: Mike Hentz

That Tri-County Water Board receive and file the Financials as of December 31, 2021 as presented.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Voter Type: Majority (Voted), Recorded

Disposition: Carried (12 to 0)

8. New Business

Secretary Jana Nethercott reported that the Master Agreement have all been signed and just waiting on the maps prior to sending out the final versions.

9. Adjournment

Moved: Michael Noe

Seconded: Allan Mayhew

That the Tri-County Water Board hereby adjourn at 7:59 p.m. to reconvene on April 26, 2022 at 7:00 p.m. or at the Call of the Chair.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Taraesa Tellier, Tim Sunderland, Michael Noe, Mike Hentz, and Amarilis Drouillard

Absent (1): Marigay Wilkins

Voter Type: Majority (Voted), Recorded

Disposition: Carried (11 to 0)

Duncan McPhail, Chair

Jana Nethercott, Recording Secretary