



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-05-26

Subject: Telecommunications Equipment Consent and Road User Agreement Template

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Telecommunications Equipment Consent and Road User Agreement Template; and

That West Elgin Council hereby approves the Telecommunications Equipment Consent and Road User Agreement substantially in the form of the agreement attached to this report; and

That West Elgin Council hereby authorize the Mayor and Clerk to execute the user agreement to the satisfaction of the Manger of Operations & Community Services.

Purpose:

The purpose of this report is to seek approval for a standard Telecommunications Equipment Consent and Road User Agreement that staff can present to interested service providers and authorize signing authority on behalf of the Municipality for entering said agreements.

Background:

With the push to increase telecommunication networks across rural Ontario, municipal staff expect to have several applications for equipment installation in the coming months/years. In the past, these applications have been handled on an individual basis, which consumes valuable time and resources. Also, previous use of the municipal road occupancy permit provided limited financial support should there be issues identified after project completion.

By utilizing one standard agreement, this gives service providers the ability to cover multiple projects without re-applying between each phase. The terms of this blanket agreement would cover such things as installation and maintenance of telecommunications equipment, fee structures, allocation of cost for municipally requested relocation of said equipment and, clarifying when notifications, permits or municipal consent are necessary.

To provide consistency between County and Municipal levels, staff have reviewed the standard template Telecommunications Equipment Consent and Road User Agreement which Elgin County Council recently adopted and recommend the use of said agreement on all municipal lands within West Elgin.

Financial Implications:

The use of this agreement will provide a framework for telecommunications installation moving forward, and it will also provide the financial securities necessary to effectively deal with inevitable issues that these installations will create.

Report Approval Details

Document Title:	Telecommunications Equipment Consent and Road User Agreement - 2022-50-Operations Community Services.docx
Attachments:	- TEMPLATE - West Elgin Telecommunications Equipment Consent and RUA.docx
Final Approval Date:	May 25, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to eSCRIBE Administrator was completed by workflow administrator Jana Nethercott

eSCRIBE Administrator