

Four Counties Transportation Services Committee

Minutes

**May 16, 2022, 8:30 a.m.
Electronic Participation Meeting via Zoom**

Present: Bonnie Rowe, Chair
Marigay Wilkins, SWM
John Wright, Chatham-Kent
Duncan McPhail, West Elgin
Ann-Marie Millson, Chatham-Kent
Lorie Arends, Adult Day Program
Mark McGill, Southwest Middlesex

Regrets: Shelley Vergeer, WECHC
Ron Challis, Newbur

Staff Present: Magda Badura, CAO/Treasurer
Jana Nethercott, Clerk

1. Call to Order

Chair Bonnie Rowe called the meeting to order at 8:30 a.m.

2. Adoption of Agenda

Moved: Lorie Arends

Seconded: Ann-Marie Millson

That the Four Counties Transportation Services Committee adopt the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. New Bus Purchase

Committee ran thru the options for the Bus RFP. Decision was made to request for 14 passenger bus which holds up to 3 wheel chairs, whatever make is available, rear camera required, with bench seating and a lift. No air ride is required, however air support for the driver seat is needed.

Moved: Marigay Wilkins

Seconded: Duncan McPhail

That the Four Counties Transportation Services Committee hereby direct staff to prepare a Request for Tender for a new Four Counties Transit Bus with the following Specifications:

- 14 passenger Bus that handle up to three wheel chairs
- Rear Camera
- Vinyl or a cleanable seat material for bench seating
- Driver air support seating
- Wheelchair Lift
- low step entrance

Options depending on cost:

- overhead luggage rack
- radio speaker to passenger system
- Driver GPS
- Dash Camera
- Walker storage

Carried

5. Adjournment

Moved: Lorie Arends

Seconded: Mark McGill

That the Four Counties Transportation Services Committee hereby adjourn at 9:11 a.m. to meet again at 8:30 a.m. on May 31, 2022, or at the call of the chair.

Carried

Bonnie Rowe, Chair

Jana Nethercott, Clerk