



# **Municipality of West Elgin**

## **Minutes**

### **West Elgin Community Centre Board of Management**

**August 24, 2022, 9:00 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:** Ken Loveland  
Jim Hathaway  
Terry Weed

**Regrets:** Duncan McPhail

**Staff Present:** Lee Gosnell, Manager of Operations and Community Services  
Adam Ecker, Recreation Supervisor  
Brittany Jessome

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:01 a.m.

**2. Adoption of Agenda**

**Moved: Jim Hathaway**

**Seconded: Terry Weed**

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved: Jim Hathaway**

**Seconded: Terry Weed**

That West Elgin Community Centre Board of Management Committee adopt the minutes of June 8, 2022 as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

None

**6. Financials**

**Moved: Terry Weed**

**Seconded: Jim Hathaway**

That West Elgin Community Centre Board of Management hereby receives the financials as of July 31, 2022

**Carried**

**7. Staff Reports**

**7.1 Arena Advertising**

Board of Management received the report from Lee Gosnell stating that at this time advertising signs have all been invoiced and it is believed that only 1 empty space will be available for 2022/23 season.

**7.2 2022 Capital Projects**

Concerns were raised about the newer style of soffit being installed and the reasons for the different style to ensure that all opening will be covered. Manager of Operations & Community Services stated that staff will ensure that all opening are covered.

**Moved: Jim Hathaway**  
**Seconded: Terry Weed**

That the West Elgin Community Centre Board of Management hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That the West Elgin Community Centre Board of Management accepts the roof painting quote submitted by HD Painting Ltd. in the amount of \$21,395.00 plus applicable taxes; And

That the West Elgin Community Centre Board of Management accepts the quote to install new eavestrough and downspout provided by Machado's General Contracting in the amount of \$15,300.00 plus applicable taxes; And

That the West Elgin Community Centre Board of Management approves the Manager of Operations & Community Services to enter into agreements with HD Painting Ltd. and Machado's General Contracting for the services approved above.

**Carried**

## **8. New Business**

Jim Hathaway provided an update on the West Lorne Skating Club. Mr. Hathaway stated that the majority of the board resigned, and a new board will be being formed at their up coming meeting in September. The club has sent out a request for expressions of interest in skating to see what their numbers will be. At this time the West Lorne Skating Club is not in a position to confirm ice rental requirements.

Terry Weed provided an update on the West Lorne Minor Hockey Association. At present there are 134 children registered for the 2022/2023 hockey season. Ice contracts have been signed and times allocated with Supervisor of Recreation. Minor Hockey Board has a sample Code of Conduct for Arena users that they would like to present at the next meeting for the Boards comments and approval.

Adam Ecker, Supervisor of Recreation stated that ice making will begin on September 6, 2022 with Drennan Refrigeration. Tentative schedule has been created, with the first ice allocations to begin the week of September 19th. Tentative schedule will see public skating on Saturdays at 1 pm. There is one new ice user for this season, Sundays from 5 pm to 7 pm. West Elgin Secondary

School has booked the ice 3 days a week and the current schedule has ice allocated until 10 pm most nights. Staff are working with the Elgin Middlesex Canucks Hockey Association on ice time requests, as at this time the only blocks open are shorter than they require. Mr. Ecker reported that the Hockey Banners are being re-designed and that is the reason there are no banners in the arena at this time.

**9. Adjournment**

**Moved: Terry Weed**

**Seconded: Jim Hathaway**

That the West Elgin Community Centre Board of Management hereby adjourn at 10:14 a.m. to meet again at 9:00 a.m. on September 14, 2022.

**Carried**

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Ken Loveland, Chair

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Brittany Jessome, Recording Secretary