



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-09-22

Subject: Monthly Operations Update

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide West Elgin Council with an update on operations carried out within the Municipality during the month of August.

Background:

Parks and Recreation

- Staff prepared Miller Park for the Soccer Cup Day tournament and Summer Fiesta Market which were held there during the month of August.
- Flowerpot brackets arrived for the decorative poles in Rodney and were immediately installed. This allowed flower baskets to be re-hung so residents could enjoy them for the remainder of the season. With the new brackets in place, all light poles will have hanging baskets in 2023.
- Summer students kept busy watering flowers and cutting grass until months end.
- Staff completed regular cleaning of the Rec Centre for summer day camp activities and washrooms in Miller Park.
- Staff also provided regular cleaning of washrooms and the fish cleaning station at the marina.
- Pool maintenance continued throughout the month of July, with the last swim taking place on August 26. Pool staff did an excellent job of handling what turned out to be a busy summer season
- Parks operator Matt Ross installed new plaques in the Memorial Park Cairn as preparation for the PGTP Dance Hall Anniversary celebration.

Public Works

- Crews began work on the Marsh Line rehabilitation project between Kerr Road and Graham Road. This included pulverizing the old surface treatment, installing improved drainage measures, and grading/compacting new granular material. The contractor will be in West Elgin early in September to complete the new surface treatment.
- Crews worked with Gillier Drainage to run a new ten-inch drain tile along Hoskins Line east of Blacks Road and install catch basins at the corner of Blacks and Hoskins.

- Shoulder slides were repaired on Blacks Road and Gray Line.
- Grass cutting operations continued during the month, with most areas having now received a second cut. Fall cutting will begin in September in preparation for the winter months.
- Problem trees were removed in August and stump grinding scheduled.
- Staff manufactured and installed a new catch basin lid to complete a drainage project on McMurchy Line.
- Staff assisted the parks department in re-hanging flowerpots in downtown Rodney.
- New gates were installed at the entrance to Memorial Park between the stone pillars. In the future, once the stone pillars/walls are removed, additional iron fencing can be added to match the new gate.

Utilities

- Staff installed a meter pit for a new service on Stalker Line
- Two (2) curb box repairs were completed in Rodney
- Utilities staff assisted VanBree Drainage with work on Elgin County's reconstruction of Furnival Road and Queens Line. Sidewalks have now been installed on Queens Line and the boulevard re-instated. Outstanding deficiencies are being corrected and paving is scheduled for early September.
- Locate requests remain steady throughout August, with favorable weather promoting construction across the municipality.
- The Utility Supervisor assisted planning staff with reviewing construction drawings for potential development and providing comments on servicing.
- Staff were able to use some much-deserved holiday time during the month.

Report Approval Details

Document Title:	Monthly Operations Update - August 2022 - 2022-64-Operations Community Services.docx
Attachments:	
Final Approval Date:	Sep 20, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott