

# **Tri-County Water Board of Management**

## **Minutes**

**Date: July 26, 2022, 7:00 p.m.**

**Location: Electronic Participation Meeting via Zoom**

**Present:** Allan Mayhew, Southwest Middlesex  
Angela Cammaert, West Elgin  
Bonnie Rowe, West Elgin  
Doug Bartlett, Southwest Middlesex  
Duncan McPhail, West Elgin  
Ken Loveland, Dutton Dunwich  
Marigay Wilkins, Southwest Middlesex  
Taraesa Tellier, West Elgin  
Tim Sunderland, Chatham-Kent  
Mike Hentz, Dutton Dunwich  
Diane Brewer, Newbury

**Regrets:** Michael Noe, Newbury  
Amarilis Drouillard, Dutton Dunwich

**Staff Present:** Jana Nethercott, Recording Secretary  
Magda Badura, CAO/Treasurer

**Also Present:** Christene Scrimgeour, Auditor  
Sam Smith, OCWA  
Dale LeBritton, OCWA

**This meeting was held virtually.**

**1. Call to Order**

Chair Duncan McPhail called the meeting to order at 7:01 p.m.

**2. Adoption of Agenda**

**Moved: Allan Mayhew**

**Seconded: Angela Cammaert**

That Tri-County Water Board hereby adopts the Agenda for July 26, 2022 as presented.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

**Disposition: Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved: Bonnie Rowe**

**Seconded: Doug Bartlett**

That minutes of the Tri-County Water Board meeting on April 26, 2022 be adopted as circulated and printed.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

**Disposition: Carried (11 to 0)**

**5. Business Arising from Minutes**

Clerk reported that the Potential Water User Forms have been circulated to all parties.

Bonnie Rowe inquired about the cyber insurance coverage. Magda Badura reported that the insurance company that the municipal insurance covers Tri-County financials.

## **6. Financials**

### **6.1 2021 Audited Financial Statements**

Christene Scrimgeour presented the Audited Financial Statements for 2021.

**Moved: Ken Loveland**

**Seconded: Marigay Wilkins**

That the Tri-County Water Board hereby receives and approves the 2021 Audited Financial Statements and Letter of Independence.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

**Disposition: Carried (11 to 0)**

### **6.2 Financials as of June 30, 2022**

**Moved: Taraesa Tellier**

**Seconded: Tim Sunderland**

That the Tri-County Water Board hereby receives the Financials as of June 30, 2022 as presented.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

**Disposition: Carried (11 to 0)**

## **7. Staff Reports**

### **7.1 S. Smith, OCWA - Tri-County Drinking Water System Operations Report - Q2 2022**

**Moved: Mike Hentz**

**Seconded: Diane Brewer**

That the Tri-County Water Board hereby receives the Tri-County Drinking Water System Operations Report for the Second Quarter of 2022.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

**Disposition: Carried (11 to 0)**

### **7.2 2023 Budget**

Magda Badura presented a draft Budget for 2023 to set the water rate.

Doug Bartlett inquired about the insurance increase in the budget being set at 5%. Ms. Badura reported that at this point Tri- County insurance has not increased more than 5% over the past 3 years and in speaking with the insurance representative we believe this is more than enough to budget.

Tim Sunderland thanked Magda Badura for the budget and stated that we are bit late in the game for starting to save money for the standpipe refurbishment and that there will be many discussions in 2023 about the amount of money required. Mr. Sunderland stated that the rate is a tough pill to swallow, however the inflation was not foreseen in 2019 and so this is the best options we have.

Chair McPhail stated that this budget is conservative for the time and the best that can be expected at this time.

**Moved: Allan Mayhew**

**Seconded: Angela Cammaert**

That the Tri-County Water Board here by approve the 2023 Budget, as presented; and

That the Tri-County Water Board set the water rate for the Tri-County Drinking Water Primary System as \$1.17 as of July 1, 2023.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

**Disposition: Carried (11 to 0)**

**8. Adjournment**

**Moved: Bonnie Rowe**

**Seconded: Doug Bartlett**

That the Tri-County Water Board hereby adjourn at 7:58 p.m. to reconvene on October 18, 2022 at 7:00 p.m. or at the Call of the Chair.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

**Disposition: Carried (11 to 0)**

---

Duncan McPhail, Chair

---

Jana Nethercott, Recording  
Secretary